

Owner / Builder Generator Submittal Guide

REQUIRED FORMS:

- Permit Application (Commercial or Residential)
- Property Appraisers printout with legal description
- Owner Builder Statement
- Recorded and Certified Notice of Commencement (required if the value of work is over \$2,500.00) – submitted to the Building Division prior to scheduling of first inspection. This may be emailed to bpcustomerservice@seminolecountyfl.gov, faxed to **407-665-7486** or submitted in person

POSSIBLE ADDITIONAL FORMS:

- Gas Plan Worksheet – if applying for the gas portion on this application request.

PLANS: (2 copies residential, 3 copies commercial)

- Site plan indicating the location of the generator and the size of the pad.
- Generator specifications, including fuel type, KW rating, voltage, maximum output (amperage), and overcurrent protection.
- One-Line electrical diagram including generator and transfer switch.
- Type of transfer switch used (automatic, manual, Kirk-Key, etc.) and manufacturer's installation instructions.
- Load calculations for all loads transferred by automatic transfer switch.
- A separate fuel tank permit will be required if:
 - Single LP tank of 125 gallons or greater
 - Multiple LP tanks aggregate capacity of 125 gallons or greater
 - Stationary above ground tanks with a capacity greater than 550 gallons and underground storage tanks with a capacity of 110 gallons will require a permit and be regulated by FDEP.
 - The storage, handling, and use of flammable and combustible liquids shall be permitted by Fire regardless of size. This includes but is not limited to gasoline, kerosene, diesel, etc.

This is only a guide and may not be all-inclusive for your particular project.